



Date: October 7, 2025  
Re: Recipient Lost-To-Follow-up Automation  
To: Transplant Center Medical Directors and Data Managers  
From: Jenni Bloomquist, MS  
Senior Manager, Data Operations  
CIBMTR-Data Operations

---

Dear Data Managers and Medical Directors,

You are receiving this email because your center opted out of the retrospective Recipient Lost-To-Follow-up automation in FormsNet that was implemented in March 2025. This update changed all recipients for whom no data has been received for at least three visits to LTF (Lost to Follow-up) and removed future forms from your CPI list.

Per IRB requirements, CIBMTR must be able to distinguish active recipients from those who have not had data reported in several years, a setting labeled as "Recipient LTF". As of October 2024, when reporting a form lost-to-follow-up in FormsNet, if this is the second consecutive visit that has been reported as LTF and the recipient has at least 3 years of forms submitted, FormsNet will provide a prompt to users asking if they would like to mark the individual recipient as LTF. This setting removes any future forms due requests, reducing a center's CPI burden. This setting can also be undone using the Recipient LTF Tool within FormsNet if a patient is located again in the future.

If a center has performed due diligence to attempt to contact these recipients and has continuously not been able to locate them, CIBMTR does not require that center's continue to search indefinitely. CIBMTR's expectation is that each center has a policy/SOP in place to outline the expectations for attempting to contact recipients who have not been seen in clinic, and that such policy covers a reasonable number of attempts over a period of time. If it is typical or expected to rediscover patients after several years of reporting LTF to CIBMTR, it is recommended an internal mechanism/process be developed to periodically check records for new entries. To identify which patients have this setting applied, a search for all LTF Patients may be conducted in the Search/Edit CRID page in FormsNet.

---

CIBMTR will be moving forward to update all recipients for whom no follow-up data has been received for at least 3 visits. This update will occur October 24, 2025 with the fall release of FormsNet.

If you have concerns about this, please contact me via email ([jbloomqu@nmdp.org](mailto:jbloomqu@nmdp.org)) to discuss further. I'd like to better understand the reasons for concern to provide whatever support CIBMTR can offer to minimize the impact on your center.

**Jenni Bloomquist, MS**

[jbloomqu@nmdp.org](mailto:jbloomqu@nmdp.org)

Senior Manager, Data Operations

CIBMTR-Data Operations