



March 14, 2025

**RE: Scientific Director, Immunobiology Working Committee**

Dear Colleague:

The Center for International Blood and Marrow Transplant Research (CIBMTR) seeks a part-time Scientific Director to co-lead the Immunobiology Working Committee (IBWC). Attached please find the job description detailing qualifications, roles & responsibilities, and benefits.

Interested applicants, please forward your NIH biosketch and personal statement with a summary of interests and qualifications for this position to Michael Wright ([mwright@nmdp.org](mailto:mwright@nmdp.org)).

After application review, a limited number of candidates will be invited to participate in interviews, and candidates will be informed of results upon completion of interviews.

Sincerely,

Yung-Tsi Bolon, PhD  
Director, Immunobiology & Bioinformatics Research CIBMTR/NMDP  
Scientific Director, CIBMTR Immunobiology Working Committee  
[www.cibmtr.org](http://www.cibmtr.org)

**Scientific Director, Immunobiology Working Committee  
Center for International Blood & Marrow Transplant Research (CIBMTR)**

CIBMTR is seeking a part time (0.1 FTE) Scientific Director to co-lead its Immunobiology Working Committee (IBWC), working with Yung-Tsi Bolon PhD, current Scientific Director. In this role, the successful candidate will co-lead/coordinate activities resulting in the successful functioning of the IBWC aligned with CIBMTR mission and goals. Timely publication of studies and a collaborative approach with all stakeholders is a key requirement. Specific roles include, but are not limited to: providing communication and guidance to CIBMTR statisticians assigned to the IBWC and externally appointed experts who are co-chairs in the IBWC (including regularly scheduled meetings), guidance to study PIs leading individual IBWC studies, attendance at the annual Tandem meeting and co-leading the IBWC session, attendance at appropriate CIBMTR standing meetings and regular communication with CIBMTR staff including other SDs and statisticians, amongst others.

The successful candidate will possess competency in histocompatibility, genetics, biostatistics, and immunology related to hematopoietic cell transplantation, demonstrated through advanced training and experience as well as an impactful presentation and publication record. Candidates should be an MD who is at least mid-level in their academic career (associate professor or professor level) with established reputation in the field. All SD candidates must be affiliated with a transplant or cell therapy center in good standing with the CIBMTR. A graduate degree in clinical research is not essential, but highly desirable. History of prior work with the CIBMTR is also desirable but not required. Candidates must provide necessary documentation of protected time to perform their CIBMTR duties.

CIBMTR:

CIBMTR is a research collaboration between the Medical College of Wisconsin and NMDP. The CIBMTR collaborates with the global scientific community to advance HCT and cellular therapy research worldwide to increase survival and enrich quality of life for patients. CIBMTR facilitates critical observational and interventional research through scientific and statistical expertise, a large network of transplant centers, a unique and extensive clinical outcomes database and a large biorepository of donor and recipient biospecimens. Its longitudinal database currently has information for more than 650,000 patients and receives data for an additional 20-25,000 new patients annually. CIBMTR collaborates with the pharmaceutical and biotech industry through a corporate membership and research service fulfillment portfolio.

Scientific oversight of CIBMTR activities is provided by 14 Scientific Directors who are faculty in the Departments of either Pediatrics or Medicine at MCW, as well as 7 Scientific Directors on the NMDP CIBMTR campus. Statistical support is provided by 16 MS statisticians over both campuses and eight faculty PhD statisticians at MCW. An additional ~200 staff provide support for all aspects of CIBMTR's data collection and research activities

Job Description:

The Center for International Blood and Marrow Transplant Research (CIBMTR), a premier research collaborative between the Medical College of Wisconsin (MCW) and NMDP, seeks Scientific Director (SD) to co-lead its Immunobiology Working Committee (INWC).

The SD IBWC will report to one of the Chief Scientific Directors, CIBMTR MCW or NMDP, based upon contract origination and will undergo yearly reviews of performance.

#### Roles and Responsibilities:

Roles and responsibilities for an SD include, but are not limited to, the following:

- Evaluates study proposals and data requests directed to the committee, and generally oversees study design, execution, interpretation, and completion to publication as needed unless otherwise assigned.
- Leads working committee team including chairs and statisticians in completing the working committee study portfolio in a timely manner.
- Creates annual Working Committee Overview and Project Plan with a clear division of labor and responsibilities for the team.
- Holds monthly calls with members of the working committee as documented by brief, action-oriented minutes.
- Evaluates responses to questionnaires regarding the effectiveness of their committee's annual meeting at the Tandem Meetings I Transplantation and Cellular Therapy Meetings of ASTCT & CIBMTR.
- Adequately prepares for and holds face-to-face meetings before and after the committee's annual meeting at the ASTCT CIBMTR Tandem Meetings.
- Actively participates in Foster Committee of scientific directors, providing constructive feedback in advancing the mission of the CIBMTR and working committee impact.
- Works closely with the scientific community, industry, patients, caregivers and other stakeholders to further the mission of the CIBMTR.

#### Qualifications:

SD candidates should be at least mid-level academic career (associate professor or professor level) with national/international reputation in the field. All SD candidates must be affiliated with a transplant/cell therapy center in good standing with the CIBMTR. In addition, external SD candidates must provide necessary documentation of protected time to perform their CIBMTR duties.

A current medical doctorate degree is essential, and a graduate degree in clinical research is highly desirable. History of prior work with the CIBMTR is also desirable but not required.

#### Benefits:

In addition to valuable experience and leadership growth gained from being a SD as well as productivity that can be used to advance their academic careers, an external SD will also receive additional tangible and intangible benefits as outlined above.

An external SD will receive salary support for 0.10 FTE in order to perform the SD duties. Dedicated FTE must be confirmed by BMT Director or Department Chair in a letter of support. The maximum amount of salary support will be no more than 10% NIH capped salary.

An external SD will have access to CIBMTR resources including the statistical and administrative support necessary to perform the functions of the WC, including abstract and manuscript submission. In addition, an external SD will receive reimbursement to attend the Tandem Meetings.

**Applicants:**

Interested applicants should forward a NIH biosketch and personal statement summarizing their interest and qualifications for the position to Michael Wright PhD ([mwright@nmdp.org](mailto:mwright@nmdp.org)). If you have any questions please also send them to him.